

**The National Examination
Board in Occupational Safety
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NEBOSH Health and Safety at Work Award

Qualification guide for learners



Contents

Qualification overview

Qualification key features	4
Who is the qualification designed for?	5
Benefits for you	5
Benefits for your employer	5
Achieving the qualification	6
Resubmitting the assessment	6
Qualification grading and issue of qualification parchment	6
Finding where to study	7

Syllabus

Syllabus summary, learning outcomes and assessment criteria	9
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Qualification overview

Qualification overview

Qualification key features

Unit prefix and title	Unit HSA1: Health and safety at work		
Assessment	Assessment Type	Assessment Time	Pass mark
Unit HSA1:	Practical assessment	3 hours (approx.)	75%
Notional learning hours	A full-time block release course (minimum of 3 days) Part-time day release (spread over 3 weeks) Open, distance learning, eLearning		
Qualification level and number of credits	SCQF Level 5 (equivalent to RQF Level 2) with 2 credits		
Entry requirements	None		
Recommended minimum standards of English	Equivalent to an International English Language Testing System score of 5.0 or higher in IELTS tests		
Languages available	English		
Qualification grades	Pass Refer		

Qualification overview

Who is the qualification designed for?

The qualification is designed for anyone who needs to understand the principles of health and safety as part of their job; this would include team leaders and supervisors, HR professionals, facilities managers and those training young people in a working environment. Many people take the *NEBOSH Health and Safety at Work Award* as a first step in a career in health and safety. It gives a valuable overview, and is a sound basis for further professional study.

Benefits for you

The *NEBOSH Health and Safety at Work Award* looks at everyday solutions for general workplace health and safety issues. When you have completed the qualification, you will be able to:

- understand why health and safety needs to be managed, ensuring effective processes are in place;
- inspect the workplace, recognising a range of common hazards, evaluating risks (taking account of current controls), recommending further control measures and assigning actions; and
- understand why incidents happen and how to investigate them.

Benefits for your employer

When you achieve the *NEBOSH Health and Safety at Work Award*, you will be a great asset to your employer. You will be able to help implement or maintain a health and safety management system by having an awareness of common workplace hazards. It will also ensure you can apply the principles of risk assessment and understand how to control common workplace hazards. This knowledge can help reduce the number of accidents in the workplace, improving staff morale, and resulting in costs saving for the organisation.

This course can be delivered within an organisation, or by accredited training courses run throughout the world by our network of accredited Learning Partners. NEBOSH Learning Partners offer a variety of flexible course formats, so training can be arranged according to business needs; either in-house or at training centres around the globe.

Qualification overview

Achieving the qualification

The *NEBOSH Health and Safety at Work Award* has one assessment (see 'Qualification overview' for details on the assessment and the pass standard); you must achieve a 'Pass' in the unit to be awarded the qualification.

Resubmitting the assessment

You can resubmit your assessment if you received a 'Refer' result. There is no limit on the number of times you can resubmit, however, you must register and pay the associated registration fee on each occasion.

Qualification grading and issue of qualification parchment

Once you have achieved a Pass you are normally considered to have completed the qualification and a qualification parchment will be issued, within **20 working days** of the result declaration date for the unit.

However, once the result of the qualification has been issued you have **20 working days** from the date of issue of that result to submit an Enquiry About Result (EAR) request. For details see the NEBOSH "Enquiries About Result (EARs) policy and procedures" document available from the NEBOSH website (www.nebosh.org.uk).

Supporting a beautiful garden that gives back to the community

Alnwick Garden is a top visitor attraction in the North East of England with a difference. Rather than simply measuring its success by the volume of people passing through its gates, it has a much bigger interest in what it gives back to the community. Each year it creates a packed agenda focused on social contribution.



The attraction wanted to ensure that the risks associated with these activities were being effectively managed. To achieve this the Garden turned to NEBOSH, with one member of staff taking a NEBOSH National General Certificate in Occupational Health and Safety while around a dozen more gained the NEBOSH Health and Safety at Work qualification.

"This meant we had someone with specialist knowledge, plus people on the ground everyday who could also review incidents, learn from them and work as part of a larger team." explained Mark Brassell, Director at Alnwick. "NEBOSH has supported change here, particularly around the level of importance given to health and safety. Suggestions from staff, for example, tended to always focus on customer experience, but now we're seeing a lot more around risk, which is great."

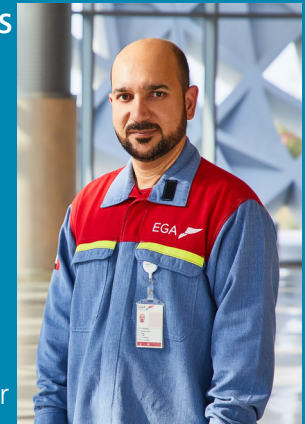
Qualification overview

Finding where to study

You can search for Learning Partners (the people that provide your training course) using the 'Where to study' tab on our website: www.nebosh.org.uk. Note: when you have chosen your Learning Partner, it is best to check directly with them for up-to-date information on course dates.

Learning organisations perform better (and that includes safety)

Dedication to learning and development is one of the key reasons why Emirates Global Aluminium (EGA) has risen to become the world's largest 'premium aluminium' producer and the biggest industrial company in the United Arab Emirates outside of oil and gas.



EGA's training centre is accredited to deliver NEBOSH courses and 117 supervisory level employees now hold the NEBOSH International General Certificate in Occupational Health and Safety and a further 600 operational employees have achieved the NEBOSH Health and Safety at Work qualification.

EGA Safety Manager, Zubair Majeed, who is a tutor for NEBOSH courses at the centre, said: *"We have many different high risk activities here, from molten metals and other dangerous substances to electrical hazards and working in confined spaces. Having qualified personnel, including supervisors and shop-floor workers who are not full-time safety practitioners, is a vitally important part of successfully managing these risks."*

Syllabus

Syllabus

Syllabus summary, learning outcomes and assessment criteria

Element summary		Learning outcome	Assessment criteria
		On completion of this course the learner will be able to:	
1	Why and how you manage health and safety	Understand why health and safety needs to be managed, ensuring effective processes are in place.	Carry out a workplace health and safety review which: <ul style="list-style-type: none">• considers how health and safety is currently managed, and how it can be managed better• identifies health and safety issues present, how they are controlled, and if the risk can be reduced• selects the most important issue for improvement using moral, legal and financial reasons.
2	Dealing with common workplace hazards	Inspect the workplace, recognising a range of common hazards, evaluating risks (taking account of current controls), recommending further control measures and assigning actions.	
3	Stopping incidents and ill-health before they happen		
4	Learning from incidents	Understand why incidents happen and how to investigate them.	